



Dress Regulations Policy

This policy applies to all pupils at Bishop's Stortford College including those in Early Years Foundation Stage and Key Stage 1.

The appearance of all members of the College is expected to be of a high standard in the College grounds and elsewhere. Uniform is available to purchase from the School Shop. All items should be clearly labelled. Name tapes are also available from the School Shop.

The College prides itself on providing a safe, inclusive environment where all members of its community can feel comfortable and supported, and which pays due regard to the Equality Act 2010. Pupils may therefore select from a traditional 'Boy's Uniform', 'Girl's Uniform' or from a 'Gender-Neutral' list as outlined below. There is no requirement for pupils to self-identify in order to select gender-neutral options.

Appearance and Dress Regulations Guidance – Senior School

Items should be purchased from the School Shop. No facial piercings are permitted. Variations to uniform that are representative of faith or cultural heritage are permitted.

Sixth Form

Boys

- Bespoke College trouser suit.
- White shirt.
- Optional plain v-necked black pullover.
- Appropriate tie worn correctly over buttoned up shirt.
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- School/House scarf.
- Black shoes made of leather or simulated leather and plain, dark socks.
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- Clean shaven appearance. Unless a beard pass is obtained for religious reasons.

Girls

- Bespoke College skirt suit.
- Appropriate House blouse.
- Optional v-necked black pullover or regulation College cardigan.
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- Discreet jewellery may be worn. Staff reserve the right to define 'discreet'. Flat black shoes made of leather or simulated leather and black opaque tights.
- Make-up and cosmetic enhancements, if worn should be subtle. If it is noticeably too much, then students will be asked to remove it.
- Nail varnish, if worn, should be tidy, and not chipped.
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- In the Summer Term, there is an option of the College checked summer skirt/top combination.

Gender-neutral options

- Plain black suit-type trousers or College skirt
- White shirt and appropriate tie or House blouse.
- Optional v-necked black pullover or College cardigan
- College suit jacket of either style
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- Black shoes made of leather or simulated leather and dark socks/tights.
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- No facial hair, unless a beard pass is obtained for religious reasons.
- Discreet jewellery/cosmetics if chosen. Staff reserve the right to define 'discreet'.
- Make-up and cosmetic enhancements, if worn should be subtle. If it is noticeably too much, then students will be asked to remove it.

No headgear should be worn with school uniform unless for religious reason and overcoats should be removed before going into Assemblies. No tattoos should be visible at any time, including during sport

Senior School

Winter Uniform – boys

- College blazer.
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- V-necked blue pullover, with fine gold stripe neckline detail as supplied by the School Shop.
- Appropriate House tie or alternative appropriate tie acceptable at different stage of a pupil's College career.
- Grey regulation trousers as supplied by the School Shop. A discreet, dark belt may be worn.
- Plain white shirt, of a predominantly cotton material, must be worn always tucked in.
- Collars must be straight and top buttons must always be fastened.
- T-shirts, if worn beneath shirts, must not be visible.
- Black shoes made of leather or simulated leather and plain

- Plain, dark socks should be worn
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- Clean shaven appearance unless a beard pass is obtained for religious reasons.
- No jewellery or facial piercings allowed.

Winter Uniform – girls

- College blazer.
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- V-necked blue pullover, with fine gold stripe neckline detail as supplied by the School Shop.
- Appropriate House tie or alternative appropriate tie acceptable at different stage of a pupil's College career.
- Grey skirt embroidered with the College logo supplied by School Shop. This must be worn correctly, sitting near the knee, with the logo visible.
- Plain white shirt, of a predominantly cotton material, must be worn always tucked in.
- Collars must be straight and top buttons must always be fastened.
- T-shirts, if worn beneath shirts, must not be visible.
- Flat black shoes made of leather or simulated leather and plain
- Black or navy opaque tights.
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- Make-up if worn must not be noticeable. Pupils will be asked to remove heavy make-up.
- No nail varnish allowed.
- One small pair of earrings and other **discreet** jewellery may be worn but no facial piercings. Staff reserve the right to define 'discreet'.

Gender-neutral options

- College blazer.
- Plain dark grey, navy blue or black overcoat/raincoat. This should be worn over the suit jacket.
- V-necked blue pullover, with fine gold stripe neckline detail as supplied by the School Shop.
- Appropriate House tie or alternative appropriate tie acceptable at different stage of a pupil's College career.
- Black regulation trousers as supplied by the School Shop. A discreet, dark belt may be worn. Or grey College skirt with College logo.
- Plain white shirt, of a predominantly cotton material, must be worn tucked in at all times.
- Collars must be straight and top buttons must always be fastened.
- T-shirts, if worn beneath shirts, must not be visible.
- Black shoes made of leather or simulated leather and plain
- Plain socks in navy blue or black should be worn or opaque black/navy tights.
- Hair should be clean and tidy. Artificial colouring should not be extreme or markedly different to the natural colour.
- Clean shaven appearance if applicable unless a beard pass is obtained for religious reasons.
- **Discreet** jewellery and no more than one pair of small earrings but no facial piercings. Staff reserve the right to define 'discreet'.
- Make-up if worn must not be noticeable. Pupils will be asked to remove heavy make-up.

Senior School Summer Uniform options

During the Summer Term, shirt sleeves may be rolled up neatly above the elbow with the tie buttoned up unless it is very hot, and a decision is made by management to allow modifications. Pullovers may be worn if weather conditions necessitate this. Where a skirt is worn, the College short-sleeved open necked shirt as supplied by the School Shop may be worn. Instead of opaque tights, flesh-coloured tights may be worn or in very hot weather, navy blue, black or white ankle socks. Socks should not have sporting brand logos on them.

Casual clothes

Casual clothes may be worn after 5.45 pm every day from Monday to Friday inclusive and at weekends unless otherwise directed for an event.

Day pupils must arrive and leave College in full uniform. The uniform represents the College therefore if wearing uniform, it must be always worn properly irrespective of location.

All clothing and footwear must be kept clean and in good repair. It should be clearly marked with the owner's name and House.

Pupils may visit town on town leave on Tuesday or Friday afternoons in casual clothes or clean games track suit or smart school uniform after 4.00 pm. A combination of sports/formal uniform is not permitted.

Prep School

Boys

- Light grey blazer edged with navy braiding, embroidered with the College Crest.
- Regulation charcoal grey long trousers or shorts as supplied by the School Shop.
- Dark grey or black socks (grey knee-length socks with navy turnover top for boys wearing shorts).
- Plain white shirt (long or short sleeves). Short sleeved shirt to be worn as summer uniform. Shirts must always be tucked in.
- Navy blue v-neck sweater with embroidered College Crest.
- House/Shell tie.
- College scarf (optional).
- Navy cagoule with detachable fleece and embroidered College Crest or plain navy cagoule (no logos).
- Baseball cap, or woollen hat, with embroidered College Crest.
- Black shoes (completely simple, orthodox style). Shoes with coloured flashes or metallic rings/strips are not allowed. (*These may be purchased from the shop of your choice*).
- Make-up should not be worn. Pupils will be asked to remove make-up.
- Hair should be clean and tidy. Hair should not be dyed. Hair must be tied back if longer than collar length with a plain navy-blue hairband.

Girls

- Light grey blazer edged with navy braiding, embroidered with the College Crest.
- Navy blue v-necked sweater with embroidered College Crest. Lower and Upper Third girls can wear the College cardigan with long sleeved shirt and College tie.
- Blue tartan kilt.

- Plain white shirt (long or short sleeves). Shirts should always be tucked in.
- House/Shell tie.
- Navy cotton-rich (not opaque or nylon) tights or knee length regulation navy socks as supplied by the School Shop.
- College Scarf (optional).
- Baseball cap, or woollen hat, with embroidered College Crest.
- Black shoes (completely simple, orthodox style). Shoes with coloured flashes or metallic rings/strips are not allowed. Flimsy, ballet-style shoes are not appropriate. Heels must not be higher than 4 cm. (*These may be purchased from the shop of your choice*).
- Navy cagoule with detachable fleece and embroidered College Crest or plain navy cagoule (no logos).
- Upper third pupils may wear lightly applied neutral/natural concealer and foundation only. Heavy make-up including eyeliner, mascara, lipstick, lip gloss and blusher are not permitted, and pupils will be asked to remove it. Hair should be clean and tidy. Hair should not be dyed. Hair must be tied back if longer than collar length with a plain navy-blue hairband or ribbon (no bows or flowers).
- **Summer uniform:**
 - Shell, Form 1 and 2 - Cotton dress (on or below the knee) with plain short white socks (no frills and not trainer socks).
 - Lower and Upper Third – Blue College kilt with white blouse (short sleeves), blue cardigan with College crest and plain short white socks (no frills and not trainer socks).

Gender-neutral option

- Light grey blazer edged with navy braiding, embroidered with the College Crest.
- Plain black trousers, not cropped.
- Dark grey or black socks
- White shirt and appropriate tie
- Navy blue v-necked sweater with embroidered College Crest.
- Black shoes made of leather or simulated leather. Shoes with coloured flashes or metallic rings/strips are not allowed. (*These may be purchased from the shop of your choice*).
- Plain navy cagoule.
- College Scarf (optional).
- Baseball cap, or woollen hat, with embroidered College Crest.
- Hair should be clean and tidy. Hair should not be dyed. Hair must be tied back if longer than collar length with a plain navy hairband.

Summer Uniform

- Plain white shirt with short sleeves

Additional Guidance:

Shirts: Plain white shirts, of a predominantly cotton material, must be worn, tucked into trousers or skirts at all times. The collar style must be straight and top buttons must always be fastened. T-shirts if worn beneath shirts, should not be visible. Any clothing worn under uniform must be white in colour

Hair: May not be dyed, bleached or artificially coloured in any way. Hair products such as gel or wax should not be used.

Skirts/Summer Dresses: All skirts must be touching or below the knee-caps at all times.

Jewellery and Make-up: Discrete gold or silver stud earrings (one per ear) may be worn. No other form of jewellery is permitted unless worn for religious reasons.

Upper third pupils may wear lightly applied neutral/natural concealer and foundation only. Heavy make-up including eyeliner, mascara, lipstick, lip gloss and blusher are not permitted, and pupils will be asked to remove it.

When Prep School pupils attend formal College events out of school hours, such as the Carol Concert or music recitals, they should be in their Prep School uniform.

Pre-Prep (EYFS and KS1)

All pupils are required to have:

- Royal blue V neck jumper with College Crest embroidered.
- Sky blue polo shirt
- Uniform sweatshirt and tracksuit bottoms
- Pre-Prep PE rucksack (navy).
- Uniform royal blue book bag.
- Pre-Prep swimming rucksack (royal blue).
- Games shorts navy.
- League t-shirt with league name and College Crest. (Athens/Carthage/Mycenae/Rome/Sparta/Troy).
- Games socks – plain white, short.
- Trainers – plain white or black (velcro preferred).
- Forest School navy cagoule and waterproof trousers.
- Plastic long-sleeved painting apron.
- Swimming cap (navy).
- Swimming trunks / swimming costume
- Navy blue wide-brimmed sun hat (summer).
- Woollen hat with embroidered emblem (winter).
- Gloves (winter) plain navy wool.
- Pre-Prep fleece.
- Navy coat with embroidered crest
- College scarf.
- Black shoes – no laces, no flashing lights.

Gender neutral choices

- Grey shorts (summer) / Trousers.

- Blue tartan kilt.
- Socks: knee length grey with blue tops (short summer option available) or Plain grey tights (winter)
- Summer dress (summer term only).
- Plain white ankle socks to be worn (summer dress only).
- Hair should be clean and tidy with no artificial colour

Gender neutral option

- Black shoes – no laces, no flashing lights.
- Grey trousers or shorts
- Socks: long grey with blue tops
- Hair should be clean and tidy with no artificial colour

Earrings are not permitted (unless for cultural reasons). Shoulder length or long hair should be tied back with royal blue or navy bands. Navy or royal blue ribbons can also be worn.

When Pre-Prep pupils attend formal College events out of school hours, such as Carol Concerts, Open Mornings and Speech Day, they should be in their Pre-Prep uniform. Every item of clothing including underwear, shoes and swimming towels must be clearly named.